

**MINUTES OF THE
2021 - 2022 COMPENSATION REVIEW BOARD
AND CHARTER REVIEW COMMISSION
NOVEMBER 19, 2021**

The following persons were present:

LUPI Q. GRADY, Chair
DENNIS C. BROWNLEE
SAMUEL H. DEAN
CAMILLE A. EXUM
STEPHANIE V. OVERTON STANARD
GLENDA R. WILSON
JACQUELINE B. WOODY

Staff Present:

ROBERT J. WILLIAMS, JR., COUNCIL ADMINISTRATOR
COLETTE R. GRESHAM, ASSOCIATE COUNCIL ADMINISTRATOR
KATHLEEN H. CANNING, LEGISLATIVE OFFICER
DINORA A. HERNANDEZ, LEGISLATIVE OFFICER
JOSH HAMILIN, SENIOR LEGISLATIVE BUDGET AND POLICY ANALYST
DONNA J. BROWN, CLERK OF THE COUNCIL
ROSALYN E. PUGH, ESQ., CONSULTANT
SHARON SAVOY WILLIAMS, ADMINISTRATIVE STAFF

INTRODUCTORY REMARKS:

Chair Grady called the meeting to order at 10:02 am and Ms. Gresham did a roll call, and all members were in attendance.

APPROVAL OF MINUTES:

The minutes from the November 3rd meeting were reviewed. Board Member Dean moved for approval of the minutes and Board Member Stanard seconded the motion. The minutes were approved.

RECOMMENDATIONS OF THE COMPENSATION REVIEW BOARD:

Ms. Gresham informed the Board that they have received the Draft Final Report Transmittal Letter, Executive Summary, Recommendations, Resolution and Attachment A for their review. Ms. Canning gave an overview of each document. Chair Grady suggested more methodology in the Transmittal Letter of how the Board came to their conclusion. She mentioned they considered the following: landscape of the budget projections; the health of the County; union schedules; and CPI-U projections as a better understanding for the next Board of how they came to their decision making. She

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also mentioned the vehicle usage issue was discussed and addressed by the previous Board. Board Member Woody suggested adding the District of Columbia as one of the neighboring counties/jurisdictions that the Board looked at for information. Ms. Gresham also mentioned the Board suggested a future study on a variance in salary for At-Large members. Ms. Gresham gave the Board a summary of how the Report would be put together with an appendix of all the presentations and submitted to the Council and County Executive.

CHARTER REVIEW ORIENTATION/SUBCOMMITTEE ASSIGNMENTS:

Ms. Gresham gave a brief historical overview on the Charter, prior Charter Review Commissions and the Charter Review process. Ms. Canning provided an overview of the Articles of the Charter, a brief overview of the subcommittee assignments and what Article of the Charter pertains to a particular subcommittee. Ms. Gresham informed the Board that the Chair would serve on all three of the subcommittees and announced the members on each subcommittee:

Administrative/Legislative Matters

Lupi Q. Grady, Chair
Dennis C. Brownlee
Jacqueline B. Woody

Budget/Fiscal Matters

Lupi Q. Grady, Chair
Camille A. Exum
Glenda R. Wilson

Contracting/Personnel

Lupi Q. Grady, Chair
Samuel H. Dean
Dr. Stephanie V. Overton Stanard

ADDITIONAL QUESTIONS/DISCUSSION:

Ms. Gresham announced there is normally a public hearing as part of the process and it would be scheduled on March 2, 2022. Chair Grady asked Commissioner Exum how the previous Charter Review Commission proceeded. Commissioner Exum suggested sending a letter to the Chair of the Council and the County Executive on any suggestions for the Commission to consider. She also suggested there should be an opportunity for the public to comment and make recommendations on the Commission's web page. Commissioner Dean suggested looking at any issues with regards to contracts in the County. Commissioner Woody suggested looking at Section 305,

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Redistricting. Ms. Gresham explained the process of having County Department and Agency directors and Legislative Branch staff to come before the full Commission and give them presentations on possible Charter Amendments and then the subcommittees would discuss and report back to the full Commission.

NEXT MEETING:

Ms. Gresham announced to the Board the next meeting is Wednesday, December 1, 2021 at 4:00 pm. She informed the Commission they would be looking at Article II, Individual Rights and Article III, Legislative Branch and possibly Article VIII, Budget and Finance. The Commission will have a break, Council is in recess and then the next meeting would be January 5, 2022. Commissioner Woody asked if they could see the Compensation Review Board Final Report Transmittal Letter with the suggested revisions. Staff will send out the revised letter for comments without reappearing on the agenda. Ms. Gresham informed the Commission that staff would send a revised timeline for the Charter Review Commission's deliberations.

ADJOURNMENT:

The meeting was adjourned at 11:05 am.