

**MINUTES OF THE
2021 - 2022 CHARTER REVIEW COMMISSION
COMPENSATION REVIEW BOARD
SEPTEMBER 1, 2021**

The following persons were present:

LUPI Q. GRADY, Chair
DENNIS C. BROWNLEE
SAMUEL H. DEAN
CAMILLE A. EXUM
STEPHANIE V. OVERTON STANARD
GLENDA R. WILSON
JACQUELINE B. WOODY

Staff Present:

ROBERT J. WILLIAMS, JR., Council Administrator
COLETTE R. GRESHAM, Associate Council Administrator
KATHLEEN H. CANNING, Legislative Officer
DINORA A. HERNANDEZ, Legislative Officer
DONNA J. BROWN, Clerk of the Council
ROSALYN E. PUGH, Esq., Consultant
SHARON SAVOY WILLIAMS, Administrative Staff

Others Present:

HON. ANGELA D. ALSOBROOKS, County Executive
HON. CALVIN S. HAWKINS, II, Chair, County Council
TARA H. JACKSON, Chief Administrative Officer
JOHN E. ERZEN, Deputy Chief of Staff

INTRODUCTORY REMARKS:

Chair Grady called the meeting to order at 4:01 pm and Ms. Gresham did a roll call of members in attendance. Ms. Gresham advised Chair Grady to move the approval of minutes to later in the meeting after we have our presenters.

APPROVAL OF MINUTES:

The minutes from the July 7th meeting were reviewed. Board Member Brownlee moved for approval of the minutes and Board Member Dean seconded the motion. The minutes were approved.

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BRIEFING ON DUTIES, RESPONSIBILITIES AND TIME COMMITMENTS OF
COUNTY EXECUTIVE, COUNTY COUNCIL MEMBERS AND COUNCIL CHAIR:

County Executive Alsobrooks gave an overview of her responsibilities/duties as the County Executive, which she calls a 24/7 job. She explained that on any given day her schedule may consist of assisting constituent concerns as well as participating in daily Police roll call meetings, homeowner association meetings, attending New York Bond Rating trips to support economic development in the County, as well as numerous meetings with Federal, State and County elected and appointed officials. The County Executive stated it is a joy to serve the residents of Prince George's County every day.

County Council Chair Calvin S. Hawkins, II also gave an overview of the responsibilities/duties of a Council Member as well as his position as Chair. He explained that Council Members are always on duty, helping/answering constituent concerns. Additionally, the global pandemic and dealing with COVID-19 issues throughout the County, significantly increased the work of the Council. Chair Hawkins also highlighted how the Council Members work with other jurisdictions across the region on various legislative and policy matters and serve on various regional and/or national Boards.

Donna Brown, Clerk of the Council, addressed the Board regarding the Council's approved Long-Range Calendar to give an example of the volume of different meetings and hearings Council Members have during the Legislative Year. Ms. Brown highlighted the September, October, and November 2021 Calendar and noted when Council Members meet as the District Council, County Council, Board of Health, and convene as Committee of the Whole (COW), in Standing Committees, and participate on Task Forces and Workgroups.

ADDITIONAL QUESTIONS/DISCUSSION:

Chair Grady acknowledged the presentations were very well done and asked the Board Members if there are other questions or presentations needed to assist them with their deliberations. Ms. Gresham informed the Board that they will meet to deliberate on Friday, September 17th at 10:00 am, Wednesday, October 6th at 4:00 pm and Friday, October 15th at 10:00 am. The Board should have their final recommendations on compensation at the October 15th meeting. Board Member Exum requested updated information on similar jurisdictions, in particular, the responsibilities/duties of their Executive and Council Members to compare. Board Member Woody requested the demographics of the jurisdictions, in particular the number of Council Members for each jurisdiction and the population total.

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NEXT MEETING:

Ms. Gresham reminded the Board that the next meeting is Friday, September 17th at 10:00 am.

ADJOURNMENT:

A motion to adjourn was made by Board Member Exum, seconded by Board Member Woody. All members were in favor of adjournment. The meeting was adjourned at 5:04 p.m.