

# Prince George's Community College - Fiscal Year 2021 Budget Review Summary

## Proposed FY 2021 Operating Budget

| Expenditures by Fund Type |                       |                       |                       |                                |                                |                     |             |
|---------------------------|-----------------------|-----------------------|-----------------------|--------------------------------|--------------------------------|---------------------|-------------|
| Fund                      | FY 2020<br>Approved   | FY 2020<br>Estimated  | FY 2021<br>Proposed   | 4/20/2020<br>CEX<br>Adjustment | FY 2021<br>Revised<br>Proposed | \$<br>Change        | %<br>Change |
| General Fund              | \$ 124,672,400        | \$ 124,161,600        | \$ 131,618,900        | \$ 1,043,200                   | \$132,662,100                  | \$ 7,989,700        | 6.4%        |
| <b>Total</b>              | <b>\$ 124,672,400</b> | <b>\$ 124,161,600</b> | <b>\$ 131,618,900</b> | <b>\$ 1,043,200</b>            | <b>\$132,662,100</b>           | <b>\$ 7,989,700</b> | <b>6.4%</b> |

### Authorized Staffing - All Classifications

| Fund         | FY 2020<br>Approved |              | FY 2021<br>Proposed |              | 4/20/2020<br>CEX<br>Adjustment |          | FY 2021<br>Revised<br>Proposed |              | Change    |             | %<br>Change |               |
|--------------|---------------------|--------------|---------------------|--------------|--------------------------------|----------|--------------------------------|--------------|-----------|-------------|-------------|---------------|
|              | FT                  | PT           | FT                  | PT           | FT                             | PT       | FT                             | PT           | FT        | PT          | FT          | PT            |
|              | General Fund        | 878          | 1,444               | 908          | 1,266                          | 0        | 0                              | 908          | 1,266     | 30          | -178        | 3.4%          |
| <b>Total</b> | <b>878</b>          | <b>1,444</b> | <b>908</b>          | <b>1,266</b> | <b>0</b>                       | <b>0</b> | <b>908</b>                     | <b>1,266</b> | <b>30</b> | <b>-178</b> | <b>3.4%</b> | <b>-12.3%</b> |

### FY 2021 Proposed Budget – Key Highlights

- Increased Compensation: Due to salary improvements and a reduction in attrition; includes funding for 2,174 full-time/part-time employees
- Increased Fringe Benefits: Related to compensation adjustments
- Increased Operating Expenses: Resources to support increased advertising for programs brought online, planning for offsite locations, increases in contract services, and additional IT initiatives.
- Increase Capital Outlay – Resources to support campus-wide technology initiatives.
- Key Programs/Initiatives: Creating and sustaining optimal conditions for students to design and achieve academic, career, and personal goals; Driving strategic partnerships to identify and respond to the region's present and future priorities; Creating and sustaining agile, effective, and efficient institutional synergies

### County Executive's Recommended Adjustments

- Increase Operating Expenses: Reflects net change of a decrease in the County Contribution of \$1.3 million offset by an increase in State Aid of \$2.3 million (net change \$1,043,200)

| Category              | FY 2020<br>Approved  | FY 2020<br>Estimated | FY 2021<br>Proposed  | 4/20/2020<br>CEX<br>Adjustment | FY 2021<br>Revised<br>Proposed | \$<br>Change        | %<br>Change |
|-----------------------|----------------------|----------------------|----------------------|--------------------------------|--------------------------------|---------------------|-------------|
| Instruction           | \$ 39,631,400        | \$ 38,032,500        | \$ 39,572,200        | \$ -                           | \$ 39,572,200                  | \$ (59,200)         | -0.1%       |
| Academic Support      | \$ 26,151,000        | \$ 27,850,800        | \$ 30,693,800        | \$ 943,200                     | \$ 31,637,000                  | \$ 5,486,000        | 21.0%       |
| Student Services      | \$ 11,311,600        | \$ 9,607,600         | \$ 10,387,300        | \$ 100,000                     | \$ 10,487,300                  | \$ (824,300)        | -7.3%       |
| Plant Operations      | \$ 15,735,800        | \$ 13,461,300        | \$ 16,504,800        | \$ -                           | \$ 16,504,800                  | \$ 769,000          | 4.9%        |
| Institutional Support | 29,078,000           | 32,511,700           | 31,173,300           | -                              | \$ 31,173,300                  | \$ 2,095,300        | 7.2%        |
| Scholarships/Fellow:  | 2,753,400            | 2,252,000            | 2,685,300            | -                              | 2,685,300                      | \$ (68,100)         | -2.5%       |
| Public Service        | 11,200               | 445,700              | 602,200              | -                              | 602,200                        | \$ 591,000          | 5276.8%     |
| <b>Total</b>          | <b>\$124,672,400</b> | <b>\$124,161,600</b> | <b>\$131,618,900</b> | <b>\$ 1,043,200</b>            | <b>\$ 132,662,100</b>          | <b>\$ 7,989,700</b> | <b>6.4%</b> |

### Proposed FY 2021 -FY 2026 Capital Improvement Program

|                   | Expended<br>thru FY20 | Proposed<br>FY21 Capital<br>Budget | FY 2022              | FY 2023              | FY 2024              | FY 2025              | FY 2026              | Total Proposed<br>CIP Funding |
|-------------------|-----------------------|------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|-------------------------------|
| <b>9 Projects</b> | <b>\$ 122,890,000</b> | <b>\$ 31,228,000</b>               | <b>\$ 82,939,000</b> | <b>\$ 44,427,000</b> | <b>\$ 17,415,000</b> | <b>\$ 87,210,000</b> | <b>\$ 78,293,000</b> | <b>\$ 464,402,000</b>         |

### Highlights

- Funded by General Obligation Bonds (52.7%), and State (47.3%)
- Key Projects: Renovate Marlboro Hall, fiscal closeout of Queen Anne Academic Center, Bladen Hall Renovation design phase, Largo Student Center renovations design phase




# THE PRINCE GEORGE'S COUNTY GOVERNMENT


## Office of Audits and Investigations

May 4, 2020

### MEMORANDUM

TO: Todd M. Turner, Chair  
Prince George's County Council

THRU: David H. Van Dyke, County Auditor 

FROM: Inez N. Claggett, Senior Legislative, Budget & Policy Analyst 

RE: Prince George's Community College  
Fiscal Year 2021 Budget Review

### Budget Overview

The FY 2021 Proposed Budget for the Prince George's Community College is \$131,618,900, an increase of \$6,946,500, or 5.6%, over the approved FY 2020 budget. The increase is attributable to anticipated increases in compensation to reflect FY 2021 salary adjustments and increases in operating expenses .

### Budget Comparison

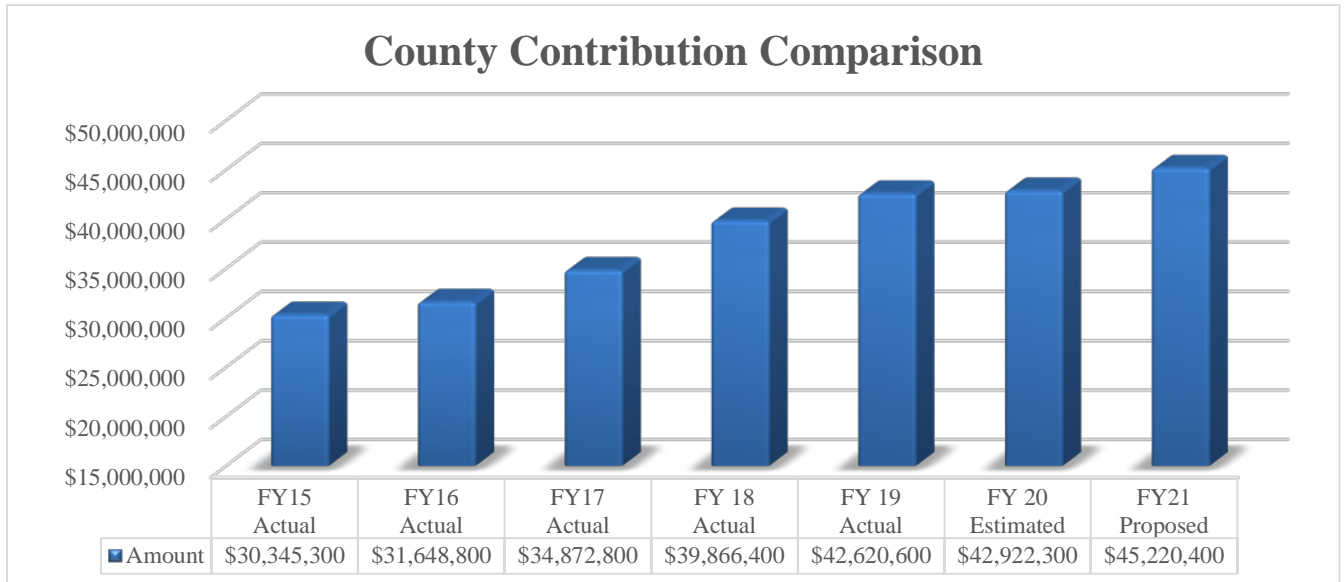
#### *Approved Fiscal Year 2020 to Proposed Fiscal Year 2021*

| Funding Source      | FY 2019<br>Actual     | FY 2020<br>Approved   | FY 2020<br>Estimated  | % Change -<br>Est vs App | FY 2021<br>Proposed   | \$<br>Change        | %<br>Change |
|---------------------|-----------------------|-----------------------|-----------------------|--------------------------|-----------------------|---------------------|-------------|
| County Contribution | \$ 42,620,600         | \$ 43,922,300         | \$ 43,922,300         | 0.0%                     | \$ 45,220,400         | \$ 1,298,100        | 3.0%        |
| State Aid           | 29,514,627            | 31,245,000            | 31,245,000            | 0.0%                     | 33,587,000            | 2,342,000           | 7.5%        |
| Tuition and Fees    | 40,036,031            | 39,505,200            | 40,676,700            | 3.0%                     | 42,407,500            | 2,902,300           | 7.3%        |
| Other Revenues      | 3,010,260             | 4,249,300             | 4,464,300             | 5.1%                     | 4,685,000             | 435,700             | 10.3%       |
| Fund Balance        | -                     | 5,750,600             | 3,853,300             | -33.0%                   | 5,719,000             | (31,600)            | -0.5%       |
| <b>Total</b>        | <b>\$ 115,181,518</b> | <b>\$ 124,672,400</b> | <b>\$ 124,161,600</b> | <b>-0.4%</b>             | <b>\$ 131,618,900</b> | <b>\$ 6,946,500</b> | <b>5.6%</b> |

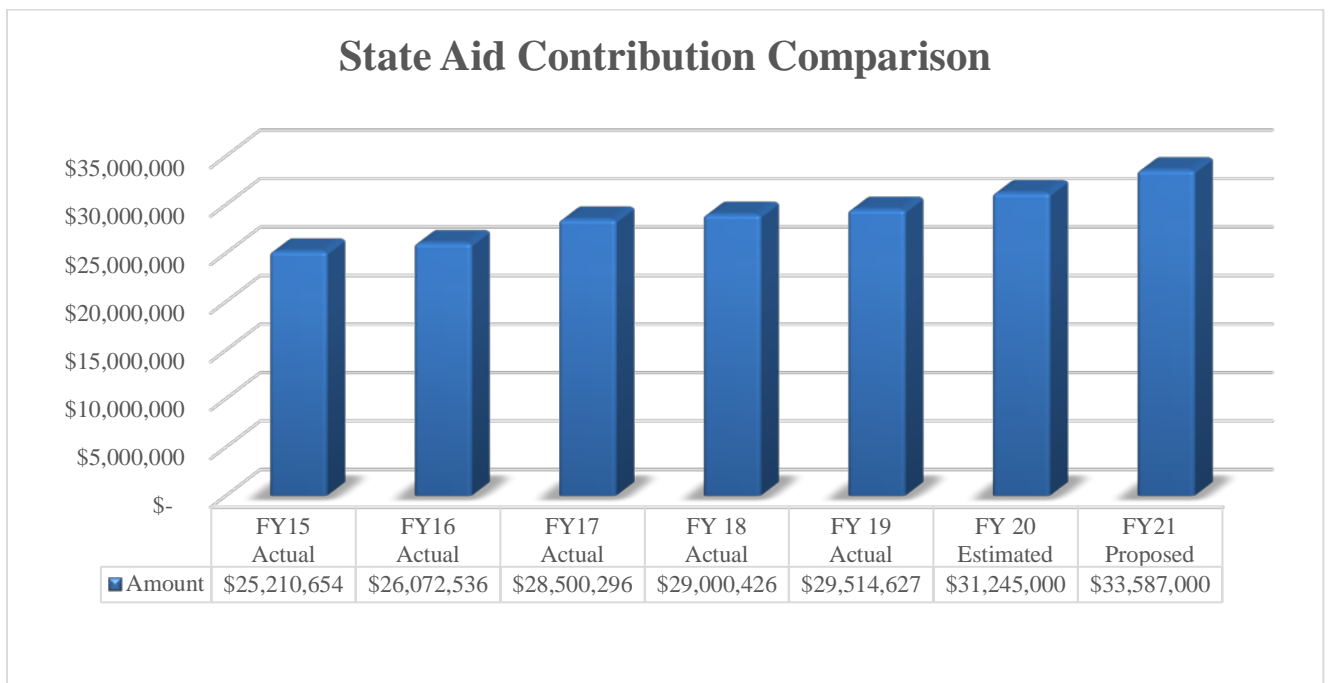
| Expenditures       | FY 2019<br>Actual  | FY 2020<br>Approved | FY 2020<br>Estimated | % Change -<br>Est vs App | FY 2021<br>Proposed | \$<br>Change     | %<br>Change |
|--------------------|--------------------|---------------------|----------------------|--------------------------|---------------------|------------------|-------------|
| Compensation       | 67,173,570         | 69,397,600          | 72,735,500           | 4.8%                     | 75,243,800          | 5,846,200        | 8.4%        |
| Fringe Benefits    | 20,944,678         | 18,737,300          | 20,366,000           | 8.7%                     | 18,752,400          | 15,100           | 0.1%        |
| Operating Expenses | 21,781,441         | 33,146,600          | 28,055,500           | -15.4%                   | 33,907,000          | 760,400          | 2.3%        |
| Capital Outlay     | 3,413,866          | 3,390,900           | 3,004,600            | -11.4%                   | 3,715,700           | 324,800          | 9.6%        |
| <b>Total</b>       | <b>113,313,555</b> | <b>124,672,400</b>  | <b>124,161,600</b>   | <b>-0.4%</b>             | <b>131,618,900</b>  | <b>6,946,500</b> | <b>5.6%</b> |

**Budget Comparison – Revenues**

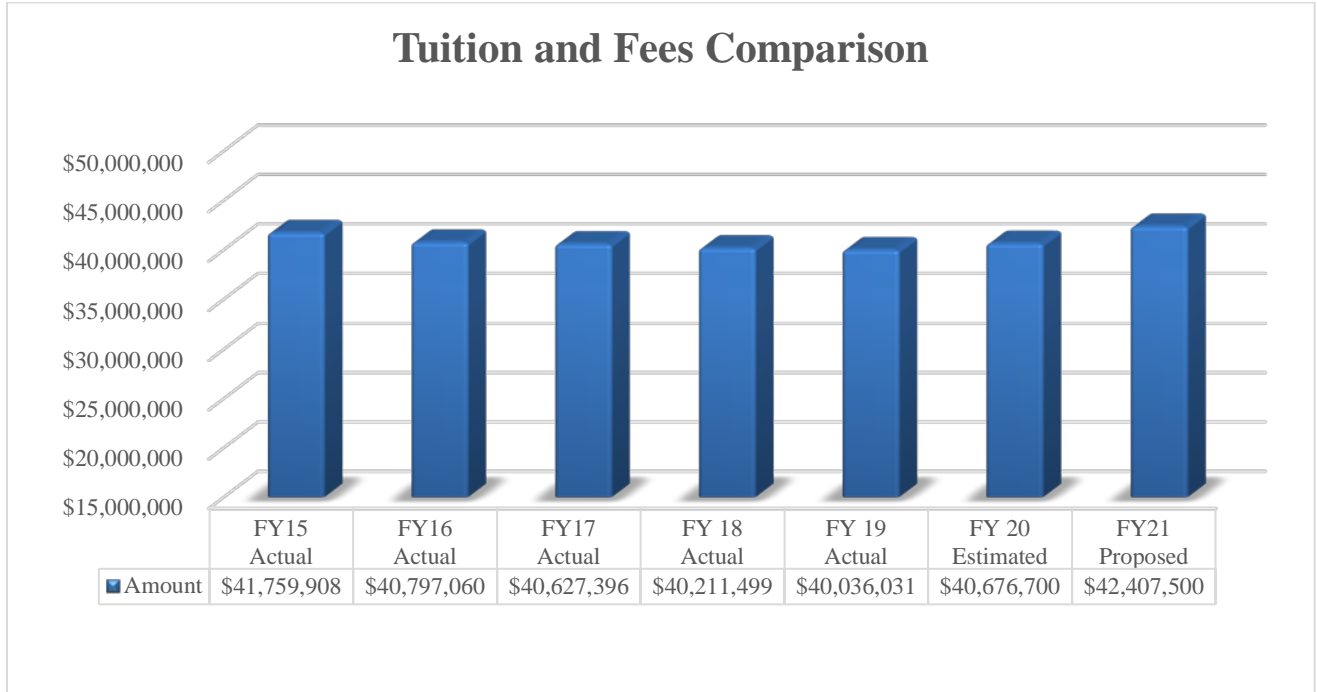
- The proposed FY 2021 County contribution to the College is \$45,220,400, an increase of \$1,298,100, or 3.0%, over the FY 2020 approved level. The County’s contribution to the College has increased approximately \$14.9 million since FY 2015 and comprises 34.4% of the College’s total funding. (See the chart below.)



- Projected State Aid for FY 2021 is \$33,587,000, an increase of \$2,342,000, or 7.5%, over the FY 2020 approved level. State Aid comprises 25.5% of the College’s total funding and has increased approximately \$8.4 million since FY 2015. (See the chart below.)



- FY 2021 Tuition and Fees budget is proposed at \$42,407,500, an increase of \$1,730,800, or 4.3%, over the FY 2020 approved level. Tuition and fees comprise 32.2% of the College's total funding. Revenue generated from tuition and fees has increased slightly (\$0.6 million) since FY 2015. The fluctuations in tuition and fee revenue is partly attributed to changes in enrollment. (See the chart below.)



- Student enrollment in credit (17,167 students) and non-credit (21,046 students) is projected to decrease slightly for FY 2021, when compared to FY 2020 enrollment. An analysis of student enrollment for FY 2018 through FY 2021 is shown in the chart within the College's response to *First Round Budget Review Question 21*.
- The College anticipates a tuition rate increase for FY 2021 as summarized below:

| <u>Tuition</u>                        | <u>Current Rate</u> | <u>FY 2021 Rate</u> |
|---------------------------------------|---------------------|---------------------|
| Prince George's County resident       | \$107/credit        | \$112/credit        |
| MD Resident, other counties           | \$202/credit        | \$207/credit        |
| Out-of-State resident                 | \$304/credit        | \$309/credit        |
| Revised Consolidated Fee, all courses | \$ 50/credit        | \$ 50/credit        |

- The 2020 Databook published by the Maryland Association of Community Colleges ranks the College's Fall 2019 in-county tuition and fees per credit hour for full-time students as the 8<sup>th</sup> highest among the 16 community colleges throughout the State. The College's out-of-county student tuition and fees rate per credit hour is the 12<sup>th</sup> highest.
- The College proposes to use \$5,719,000 from Fund Balance during FY 2021, a decrease of \$31,600, or 0.6%, below the approved FY 2020 level. Unrestricted Fund Balance for the College as of June 30, 2019 is a deficit of \$46,082,342. The negative balance is a cumulative carryover from the prior year's new financial accounting reporting requirements for the College's Other Post-Employment Benefits (OPEB) liability.

**Budget Comparison – Expenditures**

***Approved Fiscal Year 2020 to Proposed Fiscal Year 2021***

| Category                    | FY 2019<br>Actual     | FY 2020<br>Approved   | FY 2020<br>Estimated  | % Change<br>Est vs App | FY 2021<br>Proposed   | \$<br>Change        | %<br>Change |
|-----------------------------|-----------------------|-----------------------|-----------------------|------------------------|-----------------------|---------------------|-------------|
| Instruction                 | \$ 35,500,619         | \$ 39,631,400         | \$ 38,032,500         | -4.0%                  | \$ 39,572,200         | \$ (59,200)         | -0.1%       |
| Academic Support            | 25,747,819            | 26,151,000            | 27,850,800            | 6.5%                   | 30,693,800            | 4,542,800           | 17.4%       |
| Student Services            | 8,334,471             | 11,311,600            | 9,607,600             | -15.1%                 | 10,387,300            | (924,300)           | -8.2%       |
| Plant Operations            | 11,938,254            | 15,735,800            | 13,461,300            | -14.5%                 | 16,504,800            | 769,000             | 4.9%        |
| Institutional Support       | 29,591,319            | 29,078,000            | 32,511,700            | 11.8%                  | 31,173,300            | 2,095,300           | 7.2%        |
| Scholarship and Fellowships | 1,824,994             | 2,753,400             | 2,252,000             | -18.2%                 | 2,685,300             | (68,100)            | -2.5%       |
| Public Service              | 376,078               | 11,200                | 445,700               | 3879.5%                | 602,200               | 591,000             | 5276.8%     |
| <b>Agency Total</b>         | <b>\$ 113,313,554</b> | <b>\$ 124,672,400</b> | <b>\$ 124,161,600</b> | <b>-0.4%</b>           | <b>\$ 131,618,900</b> | <b>\$ 6,946,500</b> | <b>5.6%</b> |

***Anticipated Staffing Count***

| Category                    | FY 2020<br>Approved |              | FY 2021<br>Proposed |              | Change<br>Amount |             | Change<br>Percentage |               |
|-----------------------------|---------------------|--------------|---------------------|--------------|------------------|-------------|----------------------|---------------|
|                             | FT                  | PT           | FT                  | PT           | FT               | PT          | FT                   | PT            |
| Instruction                 | 242                 | 1,283        | 243                 | 1,112        | 1                | -171        | 0.4%                 | -13.3%        |
| Academic Support            | 228                 | 106          | 229                 | 85           | 1                | -21         | 0.4%                 | -19.8%        |
| Student Services            | 96                  | 11           | 99                  | 11           | 3                | 0           | 3.1%                 | 0.0%          |
| Plant Operations            | 133                 | 24           | 135                 | 24           | 2                | 0           | 1.5%                 | 0.0%          |
| Institutional Support       | 179                 | 20           | 197                 | 18           | 18               | -2          | 10.1%                | -10.0%        |
| Scholarship and Fellowships | 0                   | 0            | 0                   | 0            | 0                | 0           | 0.0%                 | 0.0%          |
| Public Service              | 0                   | 0            | 5                   | 16           | 5                | 16          | 0.0%                 | 0.0%          |
| <b>Total</b>                | <b>878</b>          | <b>1,444</b> | <b>908</b>          | <b>1,266</b> | <b>30</b>        | <b>-178</b> | <b>3.4%</b>          | <b>-12.3%</b> |

**Staffing Changes and Compensation**

- FY 2021 compensation expenditures are projected to increase \$5,846,200, or 8.4%, over the FY 2020 approved budget as a result of salary improvements and a reduction in attrition.
- Compensation costs include funding for 908 full-time and 1,266 part-time positions in FY 2021, an increase of 30 full-time and a decrease of 178 part-time positions when compared with the FY 2020 approved budget. A summary of current full-time and part-time instructional staff by type of credential is shown in the chart provided as the College's response to *First Round Budget Review Question 25*.
- The College, as of February 2020, had 107 full-time and 30 part-time vacant positions. (*See the College's response to First Round Budget Review Question 4.*)
- The proposed FY 2021 compensation budget includes approximately \$2.2 million for an anticipated cost of living adjustments, not to exceed 3%, for eligible employees. According to information obtained from the 2020 Databook published by the Maryland Association of Community Colleges in March 2020, the College's 10-month full-time credit instructional faculty's overall weighted average salary ranks 4<sup>th</sup> highest among the 16 Maryland Community Colleges.
- The College's attrition rate as of March 7, 2020 is 5.6%, and by June 30, 2020, there will be 190 personnel eligible for retirement.

**Fringe Benefits**

- Fringe benefits expenditures are proposed to increase by \$15,100, or 0.1%, over the approved FY 2020 level due to changes in compensation and a reduction in the fringe benefit rate to align with anticipated costs.
- A five-year trend analysis of fringe benefit expenditures is provided in the chart below.

| <b>Fringe Benefits Historical Trend</b> |                           |                           |                           |                              |                             |
|---|---------------------------|---------------------------|---------------------------|------------------------------|-----------------------------|
|   | <b>FY 2017<br/>Actual</b> | <b>FY 2018<br/>Actual</b> | <b>FY 2019<br/>Actual</b> | <b>FY 2020<br/>Estimated</b> | <b>FY 2021<br/>Proposed</b> |
| Fringe Benefits Expenditures            | \$ 15,110,951             | \$ 18,473,268             | \$ 20,944,678             | \$20,366,000                 | \$18,752,400                |
| As a % of Compensation                  | 24.7%                     | 29.4%                     | 31.2%                     | 28.0%                        | 24.9%                       |
| Annual % Change                         | -12.0%                    | 22.3%                     | 13.4%                     | -2.8%                        | -7.9%                       |

**Operating Expenses**

- FY 2021 operating expenses are proposed at \$33,907,000, and are comprised of the following major items:
  - Operating Contracts \$ 17,294,800
  - Utilities \$ 3,921,600
  - Miscellaneous \$ 3,096,300
  - General Office Supplies \$ 2,579,800
  - Office/Building Rental/Lease \$ 2,480,000
- Operating expenses are proposed to increase in FY 2020 by \$760,400, or 2.3%, above the approved FY 2020 level as a to support operational costs associated with increased advertising for several programs brought online, continued planning for offsite locations, increases in contract services and additional IT initiatives. Operating expenses also includes \$1,700,000 for the Promise Scholarship Program (*See the Operating Objects chart on the next page.*)
- Operating contract expenses are proposed to increase \$2,191,300, or 14.5%, to support technology related contracted services, outsourcing of environmental services at extension centers and Center for Performing Arts due to difficulty of attracting in-house staff and the need to maintain a higher quality of housekeeping services.
- Office/Building Rental/Lease expenses are proposed to decrease \$490,000, or 16.5%, to align with the prior years’ actual spending trend.
- Travel: Non-training related expenses are proposed to increase \$56,500, or 44.5%, to support faculty travel for those who teach at multiple sites, travel associated with Smart Cities, Amazon, and Iverson site events, and support associated with creating new partnerships.
- Insurance premium expenses are proposed to decrease \$367,100, or 41.2%, to align with the prior years’ actual spending trend.
- Additional information regarding increases/decreases in operating expenses is shown on page 6 within the College’s response to *First Round Budget Review Question 11.*

| Operating Objects            | FY 2019<br>Actual    | FY 2020<br>Approved<br>Budget | FY 2021<br>Proposed<br>Budget | FY 2020 - FY 2021 |             |
|------------------------------|----------------------|-------------------------------|-------------------------------|-------------------|-------------|
|                              |                      |                               |                               | \$ Change         | % Change    |
| Operating Contracts          | 10,162,555           | 15,103,500                    | 17,294,800                    | 2,191,300         | 14.5%       |
| Travel: Non-Training         | 79,614               | 127,000                       | 183,500                       | 56,500            | 44.5%       |
| Training                     | 523,494              | 860,300                       | 898,300                       | 38,000            | 4.4%        |
| Membership Fees              | 258,271              | 370,700                       | 397,800                       | 27,100            | 7.3%        |
| Telephone                    | 553,510              | 630,600                       | 655,300                       | 24,700            | 3.9%        |
| Advertising                  | 755,638              | 1,069,300                     | 1,089,800                     | 20,500            | 1.9%        |
| General Office Supplies      | 1,546,532            | 2,568,200                     | 2,579,800                     | 11,600            | 0.5%        |
| Equipment Lease/Rental       | 224,286              | 103,900                       | 84,400                        | (19,500)          | -18.8%      |
| Printing                     | 374,007              | 633,500                       | 522,300                       | (111,200)         | -17.6%      |
| Postage                      | 176,160              | 307,400                       | 179,200                       | (128,200)         | -41.7%      |
| Miscellaneous                | 2,222,262            | 3,236,000                     | 3,096,300                     | (139,700)         | -4.3%       |
| Utilities                    | 2,573,873            | 4,275,200                     | 3,921,600                     | (353,600)         | -8.3%       |
| Insurance Premiums           | 145,374              | 891,000                       | 523,900                       | (367,100)         | -41.2%      |
| Office/Building Rental/Lease | 2,185,865            | 2,970,000                     | 2,480,000                     | (490,000)         | -16.5%      |
| <b>TOTAL</b>                 | <b>\$ 21,781,441</b> | <b>\$ 33,146,600</b>          | <b>\$ 33,907,000</b>          | <b>\$ 760,400</b> | <b>2.3%</b> |

**Capital Outlay**

- Capital outlay expenses are proposed to increase by \$324,800, or 9.6%, for FY 2021 when compared to the FY 2020 approved budget to support mostly one-time expenditures for campus-wide technology initiatives.

**HIGHLIGHTS**

- The mission of the Prince George's Community College is to transform students' lives. The College's mission is accomplished through education, training, and serving a diverse population through accessible, affordable, and rigorous learning experiences.
- The College provides the following five (5) core services under its mission:
  - roughly 200 programs of study that include associate degrees, certificates, letters of recognition, workforce development and continuing education programs;
  - customized workforce training programs;
  - well-developed continuing education programs;
  - educational partnerships with community agencies, businesses, industries, and organizations; and
  - educational opportunities for a growing population of immigrant and international students.
- The College's Strategic Plan goals for FY 2021 are:
  - Student Success - to create and sustain optimal conditions for students to design and achieve academic, career, and personal goals;
  - Regional Impact - to drive strategic partnerships to identify and respond to the region's present and future priorities; and
  - Organizational Excellence - to create and sustain agile, effective, and efficient institutional synergies.

### **Information Technology**

- The College's technology initiatives for FY 2021 include, but are not limited to:
  - ❖ IT security enhancements which protect critical infrastructure and information assets;
  - ❖ continuation of the transition of the College's ERP system to the cloud to improve business continuity;
  - ❖ continuation of the refresh of aging technology infrastructure at Largo, Joint Base Andrews, and Westphalia Training Center;
  - ❖ expand campus digital video capabilities by establishing digital video classrooms and a video wall.
- The College continues to experience a 100% vacancy rate in critical technology areas such as web applications and IT security. The College has outsourced professional web application services to a local minority business with the ability to scale critical technical expertise and resources as needed to meet the needs of the College. Cybersecurity consultants have been commissioned to enhance the College's data handling processes and procedures to improve employee cybersecurity awareness. A Student Computer Technician employment program has been extended to augment technology support functions in support of employees and students. The program seeks to employ and develop the next generation of technology professionals by providing practical work experiences.

### **Initiatives/Programs**

- The County's Promise Scholarship Program supports students who need additional financial resources beyond federal, state, and private scholarships to complete their education. For FY 2020 available Promise Scholarship resources totaled \$1,700,000 (\$1,500,000 available for students enrolled in full-time associate degree level programs and \$200,000 available for students enrolled in workforce programs leading to an eligible licensure or professional certification. Currently, over 420 students have received financial benefits from the scholarship, and an additional 115 who have their financial needs met but are participating in programming aspects of the scholarship. During FY 2019 259 students were awarded \$966,017 and this year (FY 2020) 411 students have been awarded \$1,604,203 to date. As of January 1, 2020, 41 County Promise Scholarship recipients have graduated from the College.
- The Maryland Community College Promise Scholarship Program is in its inaugural year. The application process is handled by the Maryland Higher Education Commission and names are sent the respective Community College for verification of eligibility criteria before final award. To date 32 students have been awarded \$90,925.
- The College continues to meet the needs of those who speak English as a second language by offering an Academic English as a Second Language (ESL) program. The ESL sequence is a program of eight (8) courses focused on reading, grammar/writing, and global oral communication which ensures students receive focused instruction in academic English by qualified teachers. The College also offers Continuing Education ESL programs and continues to grow the collaboration between the two programs leading to better student placement based on individual goals.
- The College continues to work closely with Prince George's County Public Schools (PGCPS) to provide innovative pathways for College completion through several Early/Middle College Programs:
  - ❖ The Academy of Health Sciences established in 2011 on the Largo Campus, is Maryland's first middle college program focuses on preparing students to enter a college program in Health Sciences field. The program accepts 100 students annually. Through Fall 2019, 449 students (90%) have graduated with their Associate Degree from the program.
  - ❖ The Teacher Preparation Program established in 2017, offers an opportunity for students to earn an Associate of Arts in Teaching. An articulation agreement for transfer to Bowie State has been



finalized, and College staff are working on agreements with Howard University and the University of Maryland. The program accepts 50 students annually. The first class will have an opportunity for graduation in 2021.

- ❖ The Information Technology Early College (ITEC) established in 2013, provides students an opportunity to earn a high school diploma, certifications, and an Associate of Applied Science in Information Technology. The program is offered in two locations (North and South) within the County and accepts 44 (22 per location) students annually. As of Fall 2019, 40 students have graduated to attain their Associate Degree.
- ❖ In the fall of 2017, the College and PGCPs launched two (2) Pathways in Technology Early College High Schools (P-TECH). The programs, Hospitality Services Management and Health Information Management, are located on the campus of Frederick Douglas High School and accept sixty (60) students combined. These students have up to six (6) years to complete either program to receive both a high school diploma and an Associate of Applied Science (AAS) Degree in six years or less, at no cost. The first class is anticipated to graduate in 2021.
- ❖ In partnership with PGCPs, and the University of Maryland Global Campus (UMGC), the College established the Prince George's 3D Scholars program (high school diploma, associate degree, and bachelor's degree). The program began in 2017 and assists students who are residents of the County move from high school, to community college, to a four-year college/university to earn a bachelor's degree, all at a guaranteed cost of no more than \$10,000. Career pathways in business management, cybersecurity, and criminal justice are offered. The program accepts 50 students annually, and the first class will be graduating later this year.
- ❖ Beginning in July 2020, the College and PGCPs will launch the TalentReady Middle College with support from Greater Washington Partnership, JPMorgan Chase, and the Education Strategy Group. TalentReady will expand student access to college and information technology to include a summer bridge, specialized curriculum, dual enrollment, industry recognized credentials, work based learning, and embedded supports. The first cohort will consist of 25 rising 9<sup>th</sup> grade students at Largo High School and may increase to a 50 student cohort in successive years. The program is anticipated to expand to two (2) other high schools in future years.

While these programs create new opportunities for Prince George's County Public School students, they present new challenges for Community College staff in managing information/expectation of employee engagement with minors on campus, and the dissemination of information/expectations by minors on campus. The College is also challenged with hiring additional full-time faculty in disciplines associated with early/middle college curricula and dual enrollment. As demand for these courses increases dramatically, the demand for more faculty to teach at the college campus as well as the various high schools increases, and places additional strain on the College's travel budget as faculty travel from location to location.

- The College holds thirteen (13) Career Technical-Education (CTE) articulation agreements with PGCPs in the following areas: Accounting, Academy of Finance, Culinary Arts, Business and Finance, Certified Medical Assisting, Child Growth and Development, Computer Networking, Construction Management, Computer Aided Drafting, Construction Trades, Food and Beverage Management, Nursing and Teacher Education. Students who complete the required PGCPs coursework automatically receive articulated credits for the respective program at the College provided they enroll at the College within two (2) years of high school graduation and meet course prerequisites specified in the College course catalog at the time of enrollment.

- The College has extensive partnerships with businesses, governmental agencies, community-based organizations, workforce development, and continuing education advisory boards. The partnerships support the College’s mission and strategic goals. See the College’s response to *First Round Budget Review Question No. 16* for in-depth details of the College’s various partnerships and collaborations.

**Capital Improvement Program (CIP) Overview**

- Prince George’s Community College operates from its Largo Campus, as well as Extension and Degree centers owned by other agencies and organizations. The Largo Campus consists of 150 acres with 15 permanent buildings and 18 temporary buildings. The Community College has instituted a series of projects to modernize buildings aged 20 to 38 years, maintain major systems, and meet code requirements. The Facilities Master Plan establishes strategic initiatives aligned with the interests of the Community College’s staff and Board to more effectively serve the County’s residents.

**FY 2021 Funding Sources**

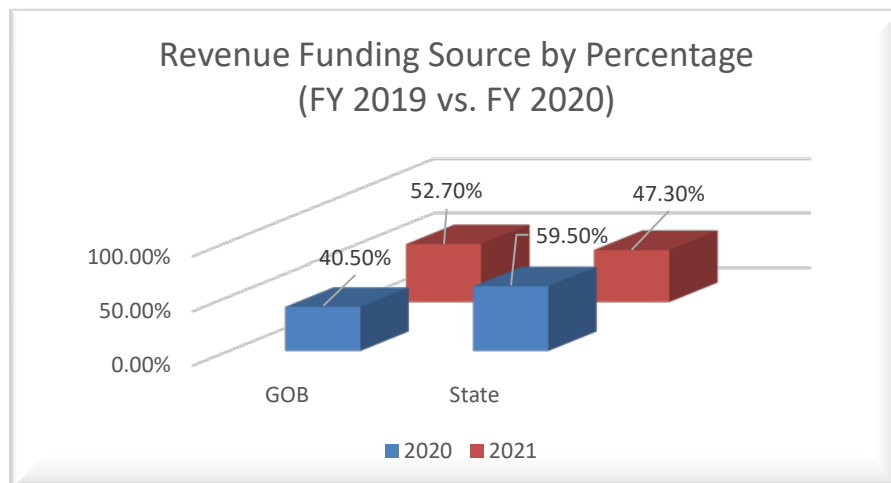
- As reflected on the statement of net position, the College has an unrestricted net deficit position of \$49.7 million (as of June 30, 2019). Included in this total is \$10.5 million in the Capital Expenses Reserve Fund (CERF). This fund is used for construction projects not covered by the state and county CIP. Of the \$10.5 million balance in CERF, \$5.7 million is committed to various capital projects to include: startup costs associated with the Center for Performing Arts and the Iverson satellite site, Natatorium repairs, furniture and equipment refresh, and various deferred maintenance efforts.

- In the Proposed FY 2021 Capital Budget, the source of funding is as follows:

|                          |                          |
|--------------------------|--------------------------|
| General Obligation Bonds | \$ 18,757,000; or, 52.7% |
| State                    | \$ 16,831,000; or, 47.3% |
| Total                    | \$ 35,588,000 100.0%     |

- In the Approved FY 2020 Capital Budget, the funding source for CIP projects was as follows:

|                          |                         |
|--------------------------|-------------------------|
| General Obligation Bonds | \$ 9,726,000; or, 40.5% |
| State                    | \$14,318,000; or, 59.5% |
| Total                    | \$24,044,000 100.0%     |



**Capital Improvement Budget Overview**

- The Community College facility needs are addressed in the FY 2021-2026 Proposed Capital Improvement Program (CIP) Budget. The FY 2021 Proposed Capital Budget is \$31,228,000, which reflects a decrease of \$18,081,000, or 36.7%, under the FY 2020 Approved Capital Budget of \$49,309,000, and total project costs of \$498,559,000. The Capital Budget decrease is primarily due to completion and removal of the Lanham Hall Renovation from the CIP, and the anticipated completion of the Queen Anne Academic Center during FY 2020, offset by increases in the proposed budget for Largo Student Center Renovation and Renovate Marlboro Hall. Current and proposed CIP projects for the Community College are listed in the accompanying table below.

| Project Name                    | Est. Comp. | Approved FY 2020- 2025 CIP   |                                | Proposed FY 2021- 2026 CIP |                              |                       |                                | Change in Fiscal Year Budget (FY 20 to FY 21) |               | Change in Total Funding (FY20 to FY21) |              |
|---------------------------------|------------|------------------------------|--------------------------------|----------------------------|------------------------------|-----------------------|--------------------------------|---|---------------|--|--------------|
|                                 |            | Approved FY20 Capital Budget | Total Approved Project Funding | Expended thru FY20         | Proposed FY21 Capital Budget | FY22 and beyond       | Total Proposed Project Funding | \$ Change                                     | % Change      | \$ Change                              | % Change     |
| Bladen Hall Renovation          | FY 2024    | -                            | 11,847,000                     |                            | 1,200,000                    | 13,800,000            | 15,000,000                     | 1,200,000                                     | 100.0%        | 3,153,000                              | 26.6%        |
| College Improvements            | Ongoing    | 1,975,000                    | 16,219,000                     | 8,719,000                  | 1,500,000                    | 7,000,000             | 17,219,000                     | (475,000)                                     | -24.1%        | 1,000,000                              | 6.2%         |
| Health & Wellness Center        | FY 2026    | -                            | 122,500,000                    | -                          | -                            | 122,517,000           | 122,517,000                    | -   | 0.0%          | 17,000                                 | 0.0%         |
| Kent Hall Renovation            | FY 2025    | -                            | 23,060,000                     | -                          | -                            | 23,060,000            | 23,060,000                     | -   | 0.0%          | -                                      | 0.0%         |
| Lanham Hall Renovation          |            | 8,528,000                    | 36,900,000                     | -                          | -                            | -                     | -                              | (8,528,000)                                   | -100.0%       | (36,900,000)                           | -100.0%      |
| Largo Student Center Renovation | FY 2024    | 2,568,000                    | 64,047,000                     | -                          | 5,136,000                    | 58,911,000            | 64,047,000                     | 2,568,000                                     | 100.0%        | -                                      | 0.0%         |
| North Parking Garage            | FY 2025    | -                            | 24,941,000                     | -                          | -                            | 24,941,000            | 24,941,000                     | -   | 0.0%          | -                                      | 0.0%         |
| Queen Anne Academic Center      | FY 2020    | 16,048,000                   | 87,187,000                     | 87,187,000                 | -                            | -                     | 87,187,000                     | (16,048,000)                                  | -100.0%       | -                                      | 0.0%         |
| Renovate Marlboro Hall          | FY 2023    | 20,190,000                   | 101,608,000                    | 26,984,000                 | 23,392,000                   | 60,055,000            | 110,431,000                    | 3,202,000                                     | 15.9%         | 8,823,000                              | 8.7%         |
| Southern Region Campus          | TBD        | -                            | 10,250,000                     | -                          | -                            | 10,250,000            | 10,250,000                     | -   | 0.0%          | -                                      | 0.0%         |
| <b>TOTAL</b>                    |            | <b>\$ 49,309,000</b>         | <b>\$ 498,559,000</b>          | <b>\$ 122,890,000</b>      | <b>\$ 31,228,000</b>         | <b>\$ 320,534,000</b> | <b>\$ 474,652,000</b>          | <b>\$ (18,081,000)</b>                        | <b>-36.7%</b> | <b>\$ (23,907,000)</b>                 | <b>-4.8%</b> |

- The Community College has several major renovations and construction projects that are ongoing and/or planned in FY 2021 as follows:
  - Bladen Hall Renovation (FY 21 funding request: \$1.2 million)
    - ❖ Educational specifications are in progress with anticipated completion in May 2020.
    - ❖ Design scheduled to begin in FY 2021.
    - ❖ Scope of project provides for renovating 30,000 GSF on the 2<sup>nd</sup> and 3<sup>rd</sup> floors of Bladen Hall to create classrooms, labs, and student space, as well as the renovation and upgrade of miscellaneous HVAC equipment, electrical, and technology within the building.
  - College Improvements (FY 21 funding request: \$1.5 million)
    - ❖ Novak Field House deferred maintenance
    - ❖ Installation of car charging stations
    - ❖ Campus-wide carpet replacement and painting
  - Health and Wellness Center (no FY 2021 funding proposed)
    - ❖ Future proposed project to construct a new 145,665 net assignable square foot building to support the Health, Nutrition, Physical Education, and Athletics programs on campus.
  - Kent Hall Renovation and Addition (no FY 2021 funding proposed)
    - ❖ Future proposed project to provide for the renovation of 30,738 GSF and the construction of a third-floor addition of approximately 15,000 GSF to the College administration building.

- Largo Student Center Renovation (FY 21 funding request: \$5.1 million)
  - ❖ This project is anticipated to expand beyond the current planned project description which provides for renovation of approximately 69,116 GSF of space with construction of an addition encompassing approximately 23,000 GSF. This expansion will increase the anticipated project cost from the planned \$38.8 million to \$64.0 million.
  - ❖ Planning to start design in FY 2020, currently waiting for RFP to be advertised. Design is anticipated to be completed over two (2) years (FY 2020/2021).
  
- Queen Anne Academic Center
  - ❖ Project will be fiscally closed in FY 2020.
  
- Renovate Marlboro Hall (FY 21 funding request: \$23.4 million)
  - ❖ This project renovates 130,156 GSF of general classroom and faculty office space.
  - ❖ The project is in the design development phase. Design is approximately 85% complete. Overall project design is approximately 50% complete.
  - ❖ HAZMAT/Interior demolition is anticipated to begin around April 2020.
  
- Southern Regional Campus (no FY 2021 proposed funding)
  - ❖ Project provided preliminary funding for a feasibility study in FY 2015 to build a college campus in the southern area of the County.