

Social Services - Fiscal Year 2021 Budget Review Summary

Proposed FY 2021 Operating Budget

Expenditures by Fund Type

Fund	FY 2020 Approved	FY 2020 Estimated	FY 2021 Proposed	4/20/2020 CEX Adjustment	FY 2021 Revised Proposed	\$ Change	% Change
General Fund	\$ 6,003,000	\$ 5,499,700	\$ 6,237,200	\$ (416,300)	\$ 5,820,900	\$ (182,100)	-3.0%
Grants	16,108,700	19,870,100	22,282,300	-	22,282,300	6,173,600	38.3%
Total	\$ 22,111,700	\$ 25,369,800	\$ 28,519,500	\$ (416,300)	\$ 28,103,200	\$ 5,991,500	27.1%

Authorized Staffing - All Classifications

Fund	FY 2020 Approved	FY 2021 Proposed	4/20/2020 CEX Adjustment	FY 2021 Revised Proposed	Change	% Change
General Fund	27	28	(1)	27	0	0.0%
Grants	204	229	0	229	25	12.3%
Total	231	257	(1)	256	25	10.8%

FY 2021 Proposed Budget – Key Highlights

- Increased Operating Cost: Technology Cost Allocation (\$168,000) (GF)
- Increase Operating Cost: To support respite services for vulnerable elderly and disabled residents (\$100,000) (Component of the CEX Key Priority Initiative, Proud Support for Our Seniors) (GF)
- Increase Compensation-New Position: Community Developer to support the Homeless Youth Continuum (\$42,500) (GF)
- Increase Recoveries: To charge compensation and fringe benefits for certain positions to grant programs (\$209,800) (GF)
- Enhance Existing Programs: Affordable Care Act-Connector Program, Child Advocacy Center Services, Emergency Food and Shelter, Homeless Management Information System, (\$4,198,900) (Grant Funding)
- New Grant: Homeless Youth Demonstration Project, Policy Advancing Transformation and Healing and Team Training (\$1,743,600) (Grant Funding)
- Reduce Grant Funding for Existing Programs: Continuum of Care (CoC) Planning Project-1, Food Stamp Employment and Training / Able Bodied Adults Without Dependent Supplemental Nutrition Assistance Program, Interagency Family Preservation, Office of Home Energy Programs, Placement Stability and Permanency for LBGTQ Foster Children, Transitional Housing Program and Welfare Reform-Work Opportunities/Block Grant (\$515,900) (Grant Funding)
- The Department anticipates a future supplemental budget request for FY 2020 in the amount of \$4,755,700 as a result of receiving additional funding for five (5) grant programs for compensation, fringe benefits and operating.

County Executive's Recommended Adjustments

- Reduce Compensation: Remove proposed Merits/COLAs, one (1) new position, and funding for vacant positions that were originally included in the FY21 Proposed Budget; Increase attrition (net change \$362,800)
- Reduce Fringe Benefits: As a result of the above adjustment to compensation (\$83,500)
- Reduce Recoveries: As a result of the above adjustment to compensation (\$30,000)

Category (General Fund)	FY 2020 Approved	FY 2020 Estimated	FY 2021 Proposed	4/20/2020 CEX Adjustment	FY 2021 Revised Proposed	Change Amount	% Change
Compensation	\$ 2,775,600	\$ 2,481,600	\$ 3,021,100	\$ (362,800)	\$ 2,658,300	\$ (117,300)	-4.2%
Fringe Benefits	632,300	565,800	694,500	(83,500)	611,000	(21,300)	-3.4%
Operating Expenses	2,595,100	2,452,300	2,863,100	-	2,863,100	268,000	10.3%
Recoveries	-	-	(341,500)	30,000	(311,500)	(311,500)	N/A
Total	\$ 6,003,000	\$ 5,499,700	\$ 6,237,200	\$ (416,300)	\$ 5,820,900	\$ (182,100)	-3.0%



THE PRINCE GEORGE'S COUNTY GOVERNMENT

Office of Audits and Investigations

April 30, 2020

MEMORANDUM

TO: Todd M. Turner, Chair
Committee of the Whole (COW)

THRU: David H. Van Dyke, County Auditor *DHV*
Turkessa M. Green, Deputy County Auditor *TMG*

FROM: Kassandra Fields, Legislative Budget & Policy Analyst *KF*

RE: Department of Social Services
Fiscal Year 2021 Budget Review

Budget Overview

The FY 2021 Proposed Budget for the Department of Social Services is \$28,519,500, an increase of \$6,407,800, or 29.0%, above the FY 2020 Approved Budget. The General Fund portion is proposed at \$6,237,200, an increase of \$234,200, or 3.9%, over the FY 2020 Approved Budget.

The Grant funded portion of the Department's budget is \$22,282,300 an increase of approximately \$6.2 million, or 38.3% above the FY 2020 Approved Budget. Grant funding represents 78.1% of the Department's total budget. The major sources of Grant funds in the FY 2021 Proposed Budget are the Prince George's Community Schools Network, Welfare Reform – Work Opportunities grant, and Affordable Care Act – Connector Program.

FY 2020 Estimated General Fund Expenditures are approximately \$5.5 million, which reflects a decrease of 8.4% below the FY 2020 budgeted level, therefore the Department will not require a supplemental budget appropriation for the General Fund. However, the overall FY 2020 estimated grants are estimated to be above the FY 2020 budgeted level, therefore the Department expects to request a supplemental appropriation of grant funding for five (5) programs in the amount of \$4,755,700 for FY 2020.

Fund	FY 2019 Actual	FY 2020 Approved	FY 2020 Estimated	% Change - Est vs App	FY 2021 Proposed	\$ Change	% Change
General Fund	\$ 5,134,735	\$ 6,003,000	\$ 5,499,700	-8.4%	\$ 6,237,200	\$ 234,200	3.9%
Grants	14,422,761	16,108,700	19,870,100	23.4%	22,282,300	6,173,600	38.3%
Total	\$ 19,557,496	\$ 22,111,700	\$ 25,369,800	14.7%	\$ 28,519,500	\$ 6,407,800	29.0%

Authorized Staffing - All Classifications

	FY 2020 Approved	FY 2021 Proposed	Change Amount	Percentage Change
General Fund	27	28	1	3.7%
Grants	204	229	25	12.3%
Total	231	257	26	11.3%

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Budget Comparison - General Fund

Approved Fiscal Year 2020 to Proposed Fiscal Year 2021

Category	FY 2019 Actual	FY 2020 Approved	FY 2020 Estimated	FY 2021 Proposed	\$ Change	% Change
Compensation	\$ 2,247,549	\$ 2,775,600	\$ 2,481,600	\$ 3,021,100	\$ 245,500	8.8%
Fringe Benefits	492,618	632,300	565,800	694,500	62,200	9.8%
Operating Expenses	2,394,568	2,595,100	2,452,300	2,863,100	268,000	10.3%
Subtotal	\$ 5,134,735	\$ 6,003,000	\$ 5,499,700	\$ 6,578,700	\$ 575,700	9.6%
Recoveries	\$ -	\$ -	\$ -	\$ (341,500)	\$ (341,500)	
Total	\$ 5,134,735	\$ 6,003,000	\$ 5,499,700	\$ 6,237,200	\$ 234,200	3.9%

Staffing Changes and Compensation

- General Fund compensation for FY 2021 will increase by \$245,500, or 8.8%, due to anticipated cost-of-living adjustments and merit increases, and the addition of one new Community Developer position to support the Homeless Youth Continuum.
- The FY 2021 Proposed General Fund authorized staffing level is 28 full-time positions, an increase of one (1) position above the FY 2020 approved level.
- As of March 1, 2020, the Department reported nine (9) vacant General Fund positions. Funding is included in the FY 2021 proposed budget for all of these positions.

Fringe Benefits

- Fringe benefit expenditures are proposed to increase by \$62,200, or 9.8%, due to an increase in the staffing complement and an increase in the fringe benefit rate.
- A five-year trend analysis of fringe benefit expenditures is included below.

General Fund Fringe Benefits Historical Trend					
	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Estimated	FY 2021 Proposed
Fringe Benefit Expenditures	\$ 374,534	\$ 462,610	\$ 492,618	\$ 565,800	\$ 694,500
As a % of Compensation	23.0%	19.7%	21.9%	22.8%	23.0%

Operating Expenses

- FY 2021 operating expenses are proposed at \$2,863,100 and are comprised of the following major items:
 - Operating Contracts \$1,547,300
 - Grants/Contributions 493,800
 - Office/Building/Rental/Lease 367,400
 - Office Automation 254,200
 - Miscellaneous 100,000

- Overall, operating expenses are increasing by \$268,000, or 10.3 %, over the approved FY 2020 level. The accompanying table compares the FY 2021 Proposed Budget operating expenditures with the FY 2020 Approved Budget operating expenditures. In five (5) of the categories, the FY 2021 Proposed Budget increases planned spending over the FY 2020 budget. In nine (9) of the categories, the FY 2021 Proposed Budget level remains unchanged compared to the FY 2020 budget. Proposed spending is decreasing in three (3) of the categories compared to the FY 2020 approved level.

Operating Objects	FY 2020 Budget	FY 2021 Proposed	FY 2020 - FY 2021	
			\$ Change	% Change
Operating Contracts	\$ 1,547,000	\$ 1,547,300	\$ 300	0.0%
Grants/Contributions	566,300	493,800	(72,500)	-12.8%
Office/Building Rental/Lease	294,900	367,400	72,500	24.6%
Office Automation	86,200	254,200	168,000	194.9%
Miscellaneous	-	100,000	100,000	N/A
Telephone	26,200	26,200	-	0.0%
Office and Operating Equipment Non-Capital	10,600	25,000	14,400	135.8%
General and Office Supplies	28,400	14,000	(14,400)	-50.7%
Training	7,800	7,800	-	0.0%
Travel: Non-training	6,600	6,600	-	0.0%
Advertising	6,000	6,000	-	0.0%
Vehicle Equipment Repair/Maintenance	5,000	5,000	-	0.0%
Equipment Lease	4,400	4,400	-	0.0%
General & Administrative Contracts	2,700	2,400	(300)	-11.1%
Mileage Reimbursement	2,000	2,000	-	0.0%
Membership Fees	800	800	-	0.0%
Other Operating Equipment/Maintenance	200	200	-	0.0%
TOTAL	\$ 2,595,100	\$ 2,863,100	\$ 268,000	10.3%

- The most significant dollar increase between the FY 2021 Proposed Budget and the FY 2020 Approved Budget is in Office Automation (\$168,000) as a result of the new methodology to determine technology cost allocation charges.

- The most significant dollar decrease is in Grants/Contributions, due to the realignment of building lease expenses for the Transitional Housing and HELP programs.

Budget Comparison – Grant Funds

The Grant funded portion of the Department’s proposed budget is \$23,029,300, an increase of \$6,173,600, or 36.6% above the FY 2020 Approved Budget.

Approved Fiscal Year 2019 to Proposed Fiscal Year 2021

Category	FY 2019 Actual	FY 2020 Approved	FY 2020 Estimated	FY 2021 Proposed	\$ Change	% Change
Compensation	\$ 6,613,065	\$ 8,766,900	\$ 10,365,800	\$ 11,268,400	\$ 2,501,500	28.5%
Fringe Benefits	844,690	1,315,000	1,409,000	1,723,900	408,900	31.1%
Operating Expenses	6,965,929	6,773,800	8,842,300	10,037,000	3,263,200	48.2%
Total	\$ 14,423,684	\$ 16,855,700	\$ 20,617,100	\$ 23,029,300	\$ 6,173,600	36.6%

Authorized Staffing Count - Grant Funds

	FY 2020 Approved	FY 2021 Proposed	Change Amount	Percentage Change
Full-Time	5	5	0	0.0%
Part-Time	0	0	0	0.0%
Limited Term	199	224	25	12.6%
Total	204	229	25	12.3%

Staffing Changes and Compensation

- In FY 2021, grant funding is provided for five (5) full-time and 224 limited term grant funded (LTGF) positions. The limited term grant funded staffing resources increase by 25 positions from the FY 2020 budget, to align with anticipated funding.
- As of March 1, 2020, the Department reported one (1) vacant full-time position, and thirty-six (36) vacant limited term grant funded positions (LTGF) positions. The Department also reported that forty (40) of its full-time State funded positions are vacant.

Highlights

- In FY 2019, the Department led efforts, with multiple governmental and community-based organizations, to create a County-wide Child Care Safety Awareness Campaign and to engage the community around the role of adults in the protection and safety of children. The campaign created awareness and education on how to choose someone to care for children and included outreach events, bus wraps, rack card and magnets, and a social media campaign. In FY 2021, the Child Protective Services (CPS) unit has noted a slight increase in calls for service, which is likely a result of the increase in education and awareness. The Department has attempted to manage the increase by adding to call-taker overflow capacity and with the addition of school-based CPS staff.

- The School-based CPS Investigative Unit was implemented to increase the Department's ability to conclude investigations within 30 days thus decreasing the length of time school staff alleged of abuse or neglect remained on administrative leave pending an investigation outcome. For FY 2020, the Department is reporting a 95% level of success in both responses and alternate responses to calls less than 60 days. It is anticipated that the level will remain the same in the upcoming fiscal year.
- The Department reported that one of its major achievements in FY 2020 was obtaining funding from the State for a student housing pilot for the purpose of providing stabilized housing support for young adults who are attending a university or community college on the homeless tuition waiver.
- The Community Schools Network (formerly TNI@School or the Community Resource Advocates project) has been in effect since 2013 to remove barriers to academic success for Prince George's County Public Schools students in grades K-12. The Community Schools Network, which expanded from 40 school sites to 64 across the county in targeted neighborhoods, continues to focus on increasing awareness of and actively connecting student and families to a continuum of services including benefit programs. Using strategic plans for each school, in conjunction with departmental services, the Community Schools Network has leveraged extensive community partnerships to serve just under 11,000 individuals. Some of these partnerships include: La Clinica del Pueblo to address the needs of minor fleeing violence in Central America; Hillside Work-Scholarship Connection to provide graduation, promotion, college and career readiness services; and Maryland Multi-cultural Youth Center to provide students at ten (10) high schools and four (4) middle schools with intensive case management to help them reach their educational, employment, and healthy living goals. The Community Schools Network will partner with the Capital Area Food Bank to serve families at six monthly led school-based food markets to address community food insecurity.
- Funding is included in the FY 2021 proposed budget to support the Maryland Market Money Program, which provides participants with additional dollars to spend on fresh, nutritious and local food. Through this program recipients of SNAP, WIC and other federal benefits will be able to extend their purchasing power when those dollars are spent on fruits and vegetables sold at local farmers markets. There are currently four (4) participating farmers' markets: Riverdale Park Farmers Market, Greenbelt Farmers Market, Cheverly Community Market and Capital Market in District Heights.
- The Department continues to support the Prince George's County Health Connect (PGCHC) program, which is the Capital South Connector Entity (CE) under the Maryland Health Benefit Exchange (MHBE). The MHBE makes health coverage affordable and provides for more access for residents through Maryland Health Connection (MHC). PGCHC provides access to education, information, and enrollment assistance to residents. The Department works with community partners to target residents aged 18-64 and their families to provide in-person assistance in several locations throughout the County.
- The Department continues to offer entrepreneurship training, work force development training, resources for funding a business venture, and networking to prospective entrepreneurs who are current recipients of the Supplemental Nutrition Assistance Program (SNAP) through the Public Assistance To Entrepreneurship (PA2E) program. The program has seen the success of several successfully established business ventures, with others in the pipeline to start.

- The Department does not plan to expand to additional co-locations at this time and will continue the existing co-location plans for FY 2021. The Department staff is co-located with several County-based efforts, including:
 - La Union, Langley Park Multi -Service Center: A collaborative one stop-shop with staff from the Department of Social Services, Department of Family Services, Health Department, Circuit Court, and Community Crisis Center where community residents have access to essential health and human services related resources. The center was developed to address the concerns of the large immigrant and Latino populations with culturally and linguistically competent and focused services. Through their co-location at the Multi-Service Center, the Circuit Court provided services to more than 370 residents. More than 150 youth have received services through the Truancy Court. Through the Health Department, more than 157 residents have received health related services associated with maternal care and Human Immunodeficiency Virus (HIV) testing.
 - The Family Justice Center: Support victims of Domestic Violence, Human Trafficking, and Elder abuse through connection of customers to the Circuit Court's Family Justice Center. Department staff provides connections to entitlement benefits, child and adult services, and housing and homeless services.
 - Bridge Center at Adams House: This is an inter-agency collaboration of the Health Department, Department of Corrections, Department of Social Services, Department of Family Services and community-based partners to provide assistance to any Prince Georgian reentering the community, including veterans, ex-offenders and disconnected youth who are trying to find their place in the community. Services provide resources and connections to the basic needs necessary to become a productive member of society. The services include job skills assessment and training, food, clothing, health care and behavioral health providers. This serves one of the County Executive's Key Priority Initiatives: Re-Entry Program.
- The Department reported the following priorities for FY 2021:
 - To provide intervention services to abused, neglected, or impoverished children, adults, and families to ensure safety and reduce the risk in their living environment; and
 - To stabilize families and individuals in need through increased access to services, resulting in an increase in the number of vulnerable eligible citizens achieving stability through integrated services and ultimately independence.
 - Assist individuals, adults, and families in need to achieve and maintain permanence by connecting adults and families to community-based resources, in conjunction with Department services.
- The Department's major grant program divisions for FY 2021 are:
 - Community Programs (approximately \$13.7 million proposed) – increase of \$6.4 million above the FY 2020 budgeted level. These grants represent 61.4% of the Department's proposed grant funding.
 - Homeless Youth Demonstration Project (approximately \$1.7 million proposed) is funded through a grant from the U.S. Department of Housing and Urban Development to support the development and implementation of a coordinated community approach to preventing youth homelessness.– The funding is new within FY 2021 proposed budget.

- Prince George's Community Schools Network (provides funding to place community resource advocates in schools with the most challenging dynamics within areas to provide wrap-a-round services to students and their families in order to improve student performance.– Grant funding is anticipated to be \$6,950,500 which reflects an increase of \$4,604,500 over the FY 2020 level.
- Child, Adult, & Family Services (approximately \$1.65 million proposed) – decrease of \$85,100 under the FY 2020 budgeted level. These grants represent .07% of the Department's proposed grant funding.
 - Child Protective Services – Funding in the amount of \$125,000 is anticipated for FY 2021, the same level as the FY 2020 Approved Budget.
 - Interagency Family Preservation services account for \$1,065,000 or 64%, of this Division's funding, which allows the Department to provide services to individual families whose children are at high risk of out – of – home placement due to abuse or neglect.
- Family Investment Administration (\$6.9 million proposed) – decrease of \$170,100 below the FY 2020 budgeted level. These grants represent 31.1% of the Department's proposed grant funding.
 - Family Investment Administration (FIA) program - Funding is anticipated to increase by 0.8% from the FY 2020 level. Funding is provided to hire additional staff to address timeliness issues relating to the processing of benefits for the Temporary Cash Assistance, Supplemental Nutrition Assistance Program (SNAP), Temporary Disability Assistance, and Medical Assistance programs.
 - The Welfare Reform - Work Opportunities grant is anticipated to decrease by 3.6% in FY 2021. This grant is provided to support employment related assistance to clients of various benefit programs.
 - Affordable Care Act - Connector Program funding is anticipated to increase by \$43,600 in FY 2021. Funding is provided to continue the coordination of outreach activities to reach uninsured individuals and small businesses in the County.