

**MINUTES OF THE
2017 - 2018 COMPENSATION REVIEW BOARD
OCTOBER 16, 2017**

The following members were present:

Camille A. Exum, Chair
Earl Adams, Jr., Esq.
Dr. Jacqueline L. Brown
M. H. Jim Estepp
Thomas H. Graham
Joseph R. Hamlin, Esq.

Staff Present:

Robert J. Williams, Jr., Council Administrator
William M. Hunt, Deputy Council Administrator
Redis Floyd, Clerk of the Council
Kathleen Canning, Legislative Officer
Colette Gresham, Legislative Officer
Shelby McRae, Office of Communications
Sharon Savoy Williams, Administrative Staff

WELCOME:

The Chair convened the meeting at 4:11 pm and welcomed the members of the 2017-2018 Compensation Review Board and Charter Review Commission. Council Administrator Williams announced for the record members of the board and those members unable to attend. He announced that Rosie Allen-Herring was unable to attend and Earl Adams, who is joining us by telephone until his arrival. He also mentioned Rosalyn Pugh, the consultant, who is a part of our staff in this round of proceedings. Chair Exum informed the members that the proceedings would be audio recorded and posted on the web page.

INTRODUCTORY MATERIALS:

Kathleen Canning described the background materials provided to members in their binders, such as CB-70-2017, 2013-2014 Compensation Review Board Report, CR-55-2017, 2013-2014 Charter Review Commission Report, Prince George's County Council Blue Ribbon Commission on Addressing the Structural Deficit Final Report, and the Prince George's County Vehicle Use Review Board Final Report.

ORGANIZATION:

Kathleen Canning briefly summarizes the authority for the Board and its functions relating to County Council and County Executive compensation and also their authority and functions of their review of the Charter.

STAFFING:

Council Administrator Williams introduces staff that was present, and also announces we have contracted with a consultant, Rosalyn Pugh, Esq., who will not be here today, due to scheduling conflict, Ms. Pugh previously served on the Board and who has helped the Council in previous Charter issues.

MEETING SCHEDULE:

Chair Exum, Clerk of the Council and staff discuss when to schedule additional meetings without conflict with County Council meetings. The Chair announces the meetings should be no more than one hour and a half, two hours at most. The Board agrees to meeting every other week, subject to change as needed.

RECOMMENDED TIMELINE:

Kathleen Canning reviewed the timeline with the board members and discussed when the Compensation Review Board recommendations are due to the Council and also the Charter Review Commission recommendations to Council.

QUESTIONS:

Council Administrator Williams asked the members who they may need to address them in determining their recommendations, and what additional materials they may need. Chair Exum requested an updated salary and compensation report for similarly sized jurisdictions, that may not be local. Board Member Adams asked about cost analysis of two new County Council members. Council Administrator suggested the Director of Office of Human Resources Management, may come before the Board. Board Members asked if there is a requirement to hold a public hearing. Board Member Hamlin suggested holding an evening meeting so public could attend.

Chair Exum adjourned the meeting at 5:16 p.m.